

# REGULAR BOARD MEETING MINUITES

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Academic Year 2020 – 2021



DATE: September 16, 2020

TIME: 3:30PM

MEETING LOCATION: *Due to the COVID-19 “Stay at Home” order, Board Meetings will be held via Zoom.*

ZOOM MEETING INFORMATION:

<https://zoom.us/j/93386175091?pwd=SHNRbIk5bWFScS9CNmk5WHVNVW5iUT09>

Passcode: **452655**

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NOTICES / INFORMATION
<p>Copies of the agenda materials are available in the Program Lead’s office. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session agenda item and that are distributed to a majority of board members less than 72 hours prior to the meeting are available for public inspection at the above address in the Executive Director’s office.</p> <p>In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a board meeting, please contact the Program Lead’s Office at (760) 630-4080. Timely notification prior to a meeting will enable the District to make resonable arrangements to ensure accessibility.</p>

PUBLIC COMMENTS / PERSONS ADDRESSING THE BOARD
<p>The board meeting follows rules of decorum. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board’s consideration of the item. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda that are within the jurisdiction of the Board. The Board shall take no action or have discussion on any item not appearing on the posted agenda, except authorized by law. Furthermore, the Board may respond to the public by referring the comment / question to the Executive Director for a response or by asking the Executive Director to report back to the Board concerning the matter.</p>

**I. Call to Order**

- a. Time: 3:37 PM

**II. Roll Call of the Board**

- a. Dr. Nancy Rohland Present
- b. Ms. Zuhai Shaker Present
- c. Mr. Asim Biloo Present
- d. OPEN
- e. OPEN

**III. Routine Business**

- a. Approval of the Agenda
  - i. Motion: Nancy Rohland
  - ii. Second: Zuhai Shaker
  - iii. Vote: Ayes: 3 Nays: 0 Abst.:
- b. Approval of the Minutes from the August 19, 2020, Regular Board Meeting
  - i. Motion: Zuhai Shaker
  - ii. Second: Asim Biloo
  - iii. Vote: Ayes: 3 Nays: 0 Abst.:
- c. Public Comment:

For items not on the agenda, audience members may address the Board during “Comments from the Public.” When recognized by the Board Chairman, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of twenty (20) total minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items.

**IV. Information / Presentation**

- a. School Operations Updates –Presented by Kimberleigh Kopp
- b. School Site Updates –Presented by Annette Kennedy
- c. School Budget Updates –Presented by Delano Jones

**V. Action Items**

- a. Item: New location for Suncoast STEAM

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: Our school has had to relocate as a result of our separation from National University System / SMG. We have found a suitable location 3.8 miles from our original site, also in San Diego Unified's district boundaries. We are also proposing to move the support staff into this location. The Board has been presented with the lease for review.

MOTION WAS MADE TO TABLE THIS ACTION ITEM

Motion: Nancy Rohland

Second: Zuhail Shaker

Vote: Ayes: 3 Nays: 0 Abst.:

- b. Item: Revised Budget

Presenter: Delano Jones

Recommended Action: Approve

Background: Athena Advanced Solutions has provided the board a revised budget for the 2020-2021 school year for review. This revised budget takes into account enrolment and funding caps implemented under AB98.

Motion: Zuhail Shaker

Second: Asim Biloo

Vote: Ayes: 3 Nays: 0 Abst.

- c. Item: Education Protection Account (EPA)

Presenter: Delano Jones

Recommended Action: Approve

Background: The Education Protection Account (EPA) provides local education agencies with general purpose state aid funding pursuant to Section 36 of Article XIII of the California Constitution. The EPA funding is a component of a local education agency's total LCFF entitlement as calculated in the Principal Apportionment. The Board has been provided with the school EPA for review.

Motion: Nancy Rohland

Second: Zuhail Shaker

Vote: Ayes: 3 Nays: 0 Abst.:

d. Item: EPA Estimated Expenditure Report and Resolution

Presenter: Delano Jones

Recommended Action: Approve

Background: This is part 2 of the EPA that has been presented to the Board for review.

Motion: Zuhul Shaker

Second: Nancy Rohland

Vote: Ayes: 3 Nays: 0 Abst.:

e. Item: Learning Loss Mitigation Funding Approval

Presenter: Delano Jones

Recommended Action: Approve

Background: Athena Advanced Solutions has prepared the Learning Loss Mitigation funding report. The Board has received the report for review.

Motion: Asim Biloo

Second: Zuhul Shaker

Vote: Ayes: 3 Nays: 0 Abst.:

f. Item: Unaudited Actuals

Presenter: Delano Jones

Recommended Action: Approve

Background: Athena Advanced Solutions will be presenting the unaudited actuals from the previous school year for the Board's review.

Motion: Zuhul Shaker

Second: Nancy Rohland

Vote: Ayes: 3 Nays: 0 Abst.:

g. Item: Consolidated Application

Presenter: Delano Jones

Recommended Action: Approve

Background: The Consolidated Application (ConApp) is used by the California Department of Education to distribute categorical funds from various federal programs to schools. The Board has been provided the school ConApp for review.

Motion: Zuhul Shaker

Second: Asim Biloo

Vote: Ayes: 3 Nays: 0 Abst.:

h. Item: SMG Invoice

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: SMG has provided an invoice for back office services to the school, consistent with the MOU that was terminated June 30<sup>th</sup>.

Motion: Zuhul Shaker

Second: Asim Biloo

Vote: Ayes: 3 Nays: 0 Abst.:

i. Item: Payment Plan with SMG

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: SMG terminated the MOU with our school, effective June 30, 2020. Our school still owes SMG funds for their back office support services. The payment agreement has been sent to the Board for review.

MOTION WAS MADE TO TABLE THIS ITEM UNTIL FURTHER INFORMATION IS GIVEN

Motion: Nancy Rohland

Second: Zuhul Shaker

Vote: Ayes: 3 Nays: 0 Abst.:

j. Item: Waisman Consulting Contract

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: Waisman Consulting, who supports our special education services for our students with special needs, has shared with the board this year's contract for services for their review.

Motion: Nancy Rohland

Second: Zuhul Shaker

Vote: Ayes: 3 Nays: 0 Abst.:

k. Item: Contract for Teacher Induction Support

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: Our schools have had a relationship with RCOE with regards to induction for several years. Their program is a quality program and it is cost effective. We would like to maintain our relationship with RCOE for induction. The Board has been provided with the contract to support these services for review.

Motion: Nancy Rohland

Second: Zuhail Shaker

Vote: Ayes: 3 Nays: 0 Abst.:

l. Item: Contract for Executive Director

Presenter: ~~Annette Kennedy~~ Delano Jones (from Athena)

Recommended Action: Approve

Background: In light of the current enrollment and funding caps imposed by the state under AB98, we are recommending the current Executive Director be moved into an open teaching position in an effort to support the school instructionally and financially.

Motion was made to approve this move effective October 1, 2020

Motion: Zuhail Shaker

Second: Asim Biloo

Vote: Ayes: 3 Nays: Abst.:

m. Item: Conflict of Interest Policy

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: The Board has been provided with the revised Conflict of Interest Policy for review.

Motion: Zuhail Shaker

Second: Nancy Rohland

Vote: Ayes: 3 Nays: 0 Abst.

n. Item: Board Policy—Remote Work Policy

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: The school staff have been responsive in light of the global pandemic and have been able to set-up and continue to work remotely in an effort to support students and families. The proposed policy seeks to set some guidelines for telecommuting in unique situations. The Board has been provided the policy for review.

Motion: Nancy Rohland

Second: Zuhail Shaker

Vote: Ayes: 3      Nays: 0      Abst.:

o. Item: Board Policy—Staff Vacation Accruals

Presenter: Kimberleigh Kopp

Recommendation: Approve

Background: Currently staff who are eligible to accrue vacation days do not have a cap on the number of vacation days they may accrue each year. This policy seeks to set some parameters in place for vacation day accrual that are common in public school settings. The Board has been provided the policy for review.

Motion: Zuhail Shaker

Second: Nancy Rohland

Vote: Ayes: 3      Nays: 0      Abst.:

p. Item: Board Policy—Re-Opening School

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: Last school year the Board approved our school closure in light of the global pandemic. We asking the Board to review a policy for reopening the campus, once it is safe to do so. The Board has been provided the policy for review.

Motion: Nancy Rohland

Second: Zuhail Shaker

Vote: Ayes: 3      Nays: 0      Abst.:

VI. Adjournment

a. Time: 5:07 PM