

# REGULAR BOARD MEETING AGENDA

---

Academic Year 2020 - 2021



DATE: June 21, 2021

TIME: 10:30AM

MEETING LOCATION: *Due to the COVID-19 "Stay at Home" order, Board Meetings will be held via Zoom.*

ZOOM MEETING INFORMATION:

Join Zoom Meeting

<https://zoom.us/j/2151976149?pwd=cjBVdkJMaXlHUFF2ejVCazhQWHFWQT09>

---

Meeting ID: 215 197 6149

Dial by your location

+1 669 900 9128 US (San Jose)

Meeting ID: 215 197 6149

Passcode: 030541

## NOTICES / INFORMATION

Copies of the agenda materials are available in the Program Lead's office. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session agenda item and that are distributed to a majority of board members less than 72 hours prior to the meeting are available for public inspection at the above address in the Executive Director's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a board meeting, please contact the Program Lead's Office at (760) 630-

4080. Timely notification prior to a meeting will enable the District to make reasonable arrangements to ensure accessibility.

**PUBLIC COMMENTS / PERSONS ADDRESSING THE BOARD**

The board meeting follows rules of decorum. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda that are within the jurisdiction of the Board. The Board shall take no action or have discussion on any item not appearing on the posted agenda, except authorized by law. Furthermore, the Board may respond to the public by referring the comment / question to the Executive Director for a response or by asking the Executive Director to report back to the Board concerning the matter.

**I. Call to Order**

a. Time:

**II. Roll Call of the Board**

- a. Ms. Nariman Hadhoud Present / Absent
- b. Dr. Nancy Rohland Present / Absent
- c. Ms. Lisa Tagupa Present / Absent
- d. Ms. Reina McClure Present / Absent
- e. Ms. Windi Eklund Present/ Absent

**III. Routine Business**

a. Approval of the Agenda

i. Motion:

ii. Second:

iii. Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

b. Approval of the Minutes from the 5-17-21, Regular Board Meeting

- i. Motion:
- ii. Second:
- iii. Roll Call Vote:
 

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

c. Public Comment:

For items not on the agenda, audience members may address the Board during "Comments from the Public." When recognized by the Board Chairman, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of twenty (20) total minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items.

**IV. Information / Presentation**

- a. School Program/Site Updates -Presented by Shawna Macdonald
  - i. End of the year - Graduation
  - ii. Enrollment 21-22
  - iii. PPP Loan
  
- b. School Budget Updates -Presented by Delano Jones
  - i. May Financials
  - ii. Check Register

**V. Action Items**

- a. Item: Draft LCAP

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: Each year the school submits a Local Control and Accountability Plan to provide the state with a 3-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes

that address state and local priorities. The board has been provided with a draft copy of the LCAP for review and approval.

Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

b. Item: 21-22 Budget

Presenter: Delano Jones

Recommended Action: Approve

Background: This is the preliminary budget for the 21-22 school year based on enrollment and projected revenues and expenditures. The board has been provided with a copy of the the budget for review and approval.

Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

c. Item: 21-22 LCFF Budget Overview for Parents

Presenter: Delano Jones

Recommended Action: Approve

Background: BOP provides a quick summary of how much SPA plans to spend for 2021-22FY. It shows how much of the total expenditures is tied to planned actions and services in the LCAP.

Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

d. Item: EPA Compliance 20-21 Estimated Actuals

Presenter: Delano Jones

Recommended Action: Approve

Background: The board of directors must determine the use of the EPA funds in an open session of a public meeting through the attached resolution. The EPA funds must be accounted for separately and not used for administrative costs. The Charter is required to annually report on its website an accounting of the EPA funds received and how those funds were spent.

Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

e. Item: EPA Compliance 21-22 Estimated Expenditures

Presenter: Delano Jones

Recommended Action:

Background: The board of directors must determine the use of the EPA funds in an open session of a public meeting through the attached resolution. The EPA funds must be accounted for separately and not used for administrative costs. The Charter is required to annually report on its

website an accounting of the EPA funds received and how those funds were spent.

Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

f. Item: Staff Contracts

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: Per recommendation from Young, Minney & Corr the board is being presented with staff contracts (both classified & credentialed) for review and approval.

Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

g. Item: Waisman Consulting Contract

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: Each year a new contract must be reviewed and approved for Special Education services provided by Waisman Consulting. The board has been provided with a copy of the the contract for review and approval.

Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

h. Item: Hatch & Cesario Contract

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: Hatch & Cesario is a law firm that specializes in Special Education law. This contract is for the 21-22 year in case legal advice is needed for Special Education related items. The board has been provided with a copy of the the contract for review and approval.

Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

i. Item: Athena Advanced Solutions Contract

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: Each year a new contract for back-office services needs to be approved for Athena Advanced Solutions to work with SPA. The board has been provided with a copy of the the contract for review and approval.

Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

j. Item: School Pathways Contract

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: Each year a new contract for the registration software at School Pathways needs to be approved. The board has been provided with a copy of the the contract for review and approval.

Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

k. Item: Copier Assumption

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: When SPA became its own school one of the main office copiers was moved to the new SPA office for use. The copiers were originally leased in the name of National University Academy. Moving forward an assumption agreement needs to be signed that SPA will pay the lease at a cost of \$105.45 for the remaining        months of the lease. The board has been provided with a copy of the the assumption document for review and approval.



Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

l. Item: 2019 Form 990

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: Baker Tilley completed and filed 2019 form 990 (tax forms) for NUA Homeschool Independent Study. The board is being provided a copy for review and approval.

Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

m. Item: 21-22 School Calendar

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: The board is being provided a copy of the proposed school calendar for the 21-22 school year to be approved.

Motion:

Second:

Roll Call Vote:

Ms. Nariman Hadhoud	Aye:	Nay:	Abst.:
---------------------	------	------	--------

Dr. Nancy Rohland	Aye:	Nay:	Abst.:
Ms. Lisa Tagupa	Aye:	Nay:	Abst.:
Ms. Reina McClure	Aye:	Nay:	Abst.:
Ms. Windi Eklund	Aye:	Nay:	Abst.:

VI. Adjournment

a. Time: