



**DATE:** May 20, 2019

**TIME:** 10:30 AM

**MEETING LOCATION:** 27192 Jeronimo Road, Mission Viejo 92692 and 11255 North Torrey Pines Rd., La Jolla, CA 92037

**CALL-IN PHONE NUMBER: (515) 604 - 9551 Meeting ID: 782197**

**NOTICES / INFORMATION**

Copies of the agenda materials are available in the Executive Director’s office. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session agenda item and that are distributed to a majority of board members less than 72 hours prior to the meeting are available for public inspection at the above address in the Executive Director’s office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a board meeting, please contact the Executive Director’s office at (760) 631 – 5846. Timely notification prior to a meeting will enable the District to make reasonable arrangements to ensure accessibility.

**PUBLIC COMMENTS / PERSONS ADDRESSING THE BOARD**

The board meeting follows rules of decorum. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board’s consideration of the item. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda that are within the jurisdiction of the Board. The Board shall take no action or have discussion on any item not appearing on the posted agenda, except authorized by law. Furthermore, the Board may respond to the public by referring the comment / question to the Executive Director for a response or by asking the Executive Director to report back to the Board concerning the matter.

**I. Call to Order****II. Roll Call of Board**

- a. Dr. Nanette Fritschmann
- b. Dr. Nancy Rohland
- c. Ms. Amy Hogan
- d. Ms. Lisa Tagupa
- e. Ms. Caroline Moon

**III. Routine Business**

- a. Approval of the agenda
  - i. Motion:
  - ii. Second:
  - iii. Vote:
- b. Approval of the Minutes from the Regular Board Meeting, April 15, 2019
  - i. Motion:
  - ii. Second:
  - iii. Vote:
- c. Public Comment
  - i. For items not on the agenda, audience members may address the Board during "Comments from the Public." When recognized by the Board Chairman, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of twenty (20) total minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items.

**IV. Information / Presentation**

- a. Operations Report, by Kimberleigh Kopp
- b. Budget Update, by Eileen Logue
- c. School Update, by Shawna Macdonald

**V. Action Items**

## a. Item: Approval of the LCAP

Presenter: Shawna Macdonald and Kimberleigh Kopp

Recommended Action: Approve

Background: The Board received an overview of the LCAP last month. Today, the Board will receive details regarding the LCAP for approval.

Motion:

Second:

Vote:

## b. Item: Approval of the Revised Safety Plan

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: We have revised our school Safety Plan for the Board's consideration.

Motion:

Second:

Vote:

## c. Item: Approval to Pay the Invoice to SMG for Back Office Services

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: The SMG has provided an invoice for services to date. Would like the Board to approve the expenses to be paid once we have funds and access to the City Treasury Acct.

Motion:

Second:

Vote:

d. Item: Approval of the Public Records Act Policy

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: NUA HSISOC recognizes the right of citizens to have access to public records for the school. This policy is in support of that effort, to provide reasonable access to public records during normal business hours and within the requirements of the law.

Motion:

Second:

Vote:

e. Item: Approval of the Record Retention Policy

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: This policy covers both paper and electronic records that are retained as long as determined necessary to meet legal, audit and management requirements.

Motion:

Second:

Vote:

**VI. Closed Session**

a. None

**VII. Adjournment**