



DATE: November 26, 2018

TIME: 10:30 AM

MEETING LOCATION: 27192 Jeronimo Road, Mission Viejo 92692

CALL-IN PHONE NUMBER: (515) 604 - 9551 Meeting ID: 782197

NOTICES / INFORMATION

Copies of the agenda materials are available in the Executive Director’s office. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session agenda item and that are distributed to a majority of board members less than 72 hours prior to the meeting are available for public inspection at the above address in the Executive Director’s office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a board meeting, please contact the Executive Director’s office at (760) 631 – 5846. Timely notification prior to a meeting will enable the District to make reasonable arrangements to ensure accessibility.

PUBLIC COMMENTS / PERSONS ADDRESSING THE BOARD

The board meeting follows rules of decorum. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board’s consideration of the item. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda that are within the jurisdiction of the Board. The Board shall take no action or have discussion on any item not appearing on the posted agenda, except authorized by law. Furthermore, the Board may respond to the public by referring the comment / question to the Executive Director for a response or by asking the Executive Director to report back to the Board concerning the matter.

I. Call to Order

II. Roll Call of Board

- a. Dr. Nanette Fritschmann
- b. Dr. Nancy Rohland
- c. Open
- d. Open
- e. Open

III. Routine Business

- a. Approval of the agenda
 - i. Motion:
 - ii. Second:
 - iii. Vote:

- b. Public Comment
 - i. For items not on the agenda, audience members may address the Board during “Comments from the Public.” When recognized by the Board Chairman, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of twenty (20) total minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items.

IV. Information / Presentation

- a. Operations Report, by Kimberleigh Kopp
- b. Budget Update, by Zach Wolfe
- c. LCAP Presentation, by Kimberleigh Kopp

V. Action Items:

- a. Approval of the Parent Member to the NUA HS / IS Board
- b. Approval of the 1st Community Member to the NUA HS / IS Board
- c. Approval of the 2nd Community Member to the NUA HS/ IS Board
- d. Approval of the Board Officers
- e. Approval of the Board Bylaws
- f. Approval of the Regular Board Meeting Schedule
- g. Approval of the MOU with OCDE
- h. Approval of the MOU with NUS
- i. Approval of the Budget
- j. Approval of the School Calendar
- k. Approval of the Uniform Complaint Procedures
- l. Approval of the Conflict of Interest Policy
- m. Approval of the Suicide Prevention Policy
- n. Approval of the Lease in Mission Viejo
- o. Approval of the Contract with Waisman Consulting
- p. Approval of the Independent Study Policy
- q. Approval of the Fiscal Policies
- r. Approval of the Attendance Policies

VI. Action Items

- a. Item: Approval of the Parent Member to the NUA HS/IS Board
 Presenter: Kimberleigh Kopp
 Recommended Action: Approve
 Background: NUA staff solicited interest from our current families as to interest in serving on the Board. The resumes of interested persons have been provided for the current Board members consideration.

 Motion:
 Second:
 Vote:

b. Approval of the 1st Community Member to the NUA HS/IS Board

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: NUA staff solicited interest from our community as to interest in serving on the Board. The resumes of interested persons have been provided for the current Board members consideration.

Motion:

Second:

Vote:

c. Approval of the 2nd Community Member to the NUA HS/IS Board

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: NUA staff solicited interest from our community as to interest in serving on the Board. The resumes of interested persons have been provided for the current Board members consideration

Motion:

Second:

Vote:

d. Approval of the Board Officers

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: At this time we would like the Board to consider approving a Board Chairman and a Clerk for the NUA HS / IS Board.

Motion:

Second:

Vote:

e. Approval of the Bylaws

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: The proposed bylaws have undergone legal review by NUA HS/ IS counsel as well as by counsel of our chartering authority and were sent to the Board for review.

Motion:

Second:

Vote:

f. Approval of the Regular Board Meeting Schedule

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: At this time we would like the Board to consider meeting monthly on the third Monday each month at a time that is convenient for all members.

Motion:

Second:

Vote:

g. Approval of the MOU with OCDE

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: The MOU with OCDE went through a comprehensive review by our legal counsel and counsel from OCDE. Both have agreed to these terms.

Motion:

Second:

Vote:

h. Approval of the MOU with NUS

Presenter: Kimberleigh Kopp

Recommended Action:

Background: This MOU outlines an agreement of available services provided to NUA HS / IS by the National University System. A similar agreement was in place when NUA HS / IS was under the NUA Lakeside charter.

Motion:

Second:

Vote:

i. Approval of the Budget

Presenter: Zach Wolfe and Kimberleigh Kopp

Recommended Action: Approve

Background: Now that NUA HS / IS is its own charter, we need to show a budget that addresses this school as an independent entity. Our Charter authorizer has requested an updated budget based on current enrollment. We realize that we will likely need to make some adjustments so that we end the year with a positive fund balance.

Motion:

Second:

Vote:

j. Approval of the School Academic Calendar

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: Because our school was approved in September, we needed to adjust our academic calendar so that the school year started the day after our approval. The Academic Calendar meets the required number of days of instruction per law. In future academic school years, we would like our school calendar to sync up to the other NUA schools as this will make reporting easier on the Cental Office and will give our students, families and staff vacations they are accostomed to. We are prepared to handle the change in dates for this school year. Also wanted to make you aware that our staff began their academic year under our charter with LUSD—they have been working since late August. We will need to find a way to address this for them as they are contracted to work 185 days.

Motion:

Second:

Vote:

k. Approval of the Uniform Complaint Procedures

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: This policy has been reviewed by our legal team as well as our charter authoizer and has been sent to the Board for review.

Motion:

Second:

Vote:

I. Approval of the Conflict of Interest Policy

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: This policy has been reviewed by our legal team and is the same policy that supports the governance of all NUA schools.

Motion:

Second:

Vote:

m. Approval of the Suicide Prevention Policy

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: Per the CDE all schools need to have a Suicide Prevention Policy. This is the same policy we have been operating under our previous authorizer. Additionally, a law has just passed that will go into effect in January that all student ID's must have the Suicide Prevention Hotline printed on them.

Motion:

Second:

Vote:

n. Approval of the Lease in Mission Viejo

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: Here is the lease where we are currently operating our school. We did request some additional space.

Motion:

Second:

Vote:

o. Approval of the Contract with Waisman Consulting

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: Waisman Consulting has been providing services to our students with Special Needs for years and we would like to continue our relationship with them. We are a school of our authorizer for the purposes of Special Education for this school year. With that said, OCDE does not provide services, so maintaining this relationship with Waisman Consulting will be critical. We also intend to pursue a relationship with the El Dorado SELPA and will continue to work with Waisman Consulting under that new relationship.

Motion:

Second:

Vote:

p. Approval of the Independent Study Policy

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: As an Independent Study school, we must have on file and Independent Study Board Policy. This is an audited item that will be reviewed at the end of the school year, but needs to be in place before the start of the school year. This policy has been reviewed by our chartering District and is the same policy NUA HS / IS has been operating under –under its previous authorizer.

Motion:

Second:

Vote:

q. Approval of the Fiscal Policies

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: These are the same Fiscal Policies that we have had in place under our previousl authorizer. These were agreed upon by the NU Finance Dept and CSMC.

Motion:

Second:

Vote:

r. Approval of the Attendance Policies

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: Here are the Attendance Procedures as developed by our Central Office Staff.

Motion:

Second:

Vote:

VI. Closed Session

a. None

VII. Adjournment