



DATE: December 18, 2019

TIME: 10:30 AM

MEETING LOCATION: 27192 Jeronimo Road, Mission Viejo 92692 and 11255 North Torrey Pines Rd., La Jolla, CA 92037

CALL-IN PHONE NUMBER: (515) 604 - 9551 Meeting ID: 782197

NOTICES / INFORMATION

Copies of the agenda materials are available in the Executive Director’s office. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session agenda item and that are distributed to a majority of board members less than 72 hours prior to the meeting are available for public inspection at the above address in the Executive Director’s office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a board meeting, please contact the Executive Director’s office at (760) 631 – 5846. Timely notification prior to a meeting will enable the District to make reasonable arrangements to ensure accessibility.

PUBLIC COMMENTS / PERSONS ADDRESSING THE BOARD

The board meeting follows rules of decorum. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board’s consideration of the item. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda that are within the jurisdiction of the Board. The Board shall take no action or have discussion on any item not appearing on the posted agenda, except authorized by law. Furthermore, the Board may respond to the public by referring the comment / question to the Executive Director for a response or by asking the Executive Director to report back to the Board concerning the matter.

I. Call to Order**II. Roll Call of Board**

- a. Dr. Nanette Fritschmann
- b. Dr. Nancy Rohland
- c. Ms. Lisa Tagupa
- d. OPEN
- e. OPEN

III. Routine Business

- a. Approval of the agenda
 - i. Motion:
 - ii. Second:
 - iii. Vote:
- b. Approval of the Minutes from the Special Board Meeting, October 29, 2019
 - i. Motion:
 - ii. Second:
 - iii. Vote:
- c. Public Comment
 - i. For items not on the agenda, audience members may address the Board during "Comments from the Public." When recognized by the Board Chairman, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of twenty (20) total minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items.

IV. Information / Presentation

- a. Operations Report, by Kimberleigh Kopp
- b. Budget Update, by Eileen Logue
- c. School Update, by Shawna Macdonald

V. Action Items

- a. Item: Approval of the Parent Board Member
 Presenter: Shawna Macdonald and Kimberleigh Kopp
 Recommended Action: Approve
 Background: NUA HSISOC is looking to have a fully constituted Board in accordance with our charter petition and other related documentation. We are in need of a parent representative and have found a volunteer who's resume has been presented to the Board for review.

Motion:
 Second:
 Vote: Ayes: Nays: Abst.:

- b. Item: Approval of the Community Board Member
 Presenter: Shawna Macdonald and Kimberleigh Kopp
 Recommended Action: Approve
 Background: NUA HSISOC is looking to have a fully constituted Board in accordance with our charter petition and other related documentation. We are in need of a community member to sit on our board. We have found someone who is interested and the Board has been provided their resume for review.

Motion:
 Second:
 Vote: Ayes: Nays: Abst.:

- c. Item: Approval of the Shared Employee Agreements
 Presenter: Pablo Fabian
 Recommended Action: Approve
 Background: In order to further come into compliance with the authorizers requests for accurate payroll, NUA Central Office employees will be primarily employed by NUA Dual Language Institute and lent out to the other charters, with the other charters paying their share of the employee's salaries, based on enrollment. This is the current practice and every employee is under contract. This further memorializes the current structure.

Motion:
 Second:
 Vote: Ayes: Nays: Abst.:

d. Item: Loan Agreement

Presenter: Pablo Fabian

Recommended Action: Approve:

Background: This past summer, a resolution was passed that demonstrated each charter’s commitment to pay System Management Group for services and any and all direct costs that may have been paid on behalf of the charter and which is presented and approved in monthly budgets by the boards.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

e. Item: Approval of the EFT Resolution

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: The Board has actually approved a similar resolution last school year and when we were intending to set-up our funds transfers differently. The only change to this EFT resolution is the bank account number that reflects NUA HSISOC’s bank account number.

Motion:

Second:

Vote:

f. Item: Item: Approval of the Invoice from SMG

Presenter: Kimberleigh Kopp

Recommended Action: Approve

Background: SMG is providing some back-office services for NUA HSISOC. This is the latest invoice in accordance with the MOU for the Board’s review and approval.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

- g. Item: Approval of the Revised Budget
 Presenter: Eileen Logue
 Recommended Action: Approve
 Background: The Board has been provided with a revised budget for review and approval.

Motion:
 Second:
 Vote: Ayes: Nays: Abst.

- h. Item: Approval of the 1st Interim Budget Report
 Presenter: Eileen Logue
 Recommended Action: Approve
 Background: The Board has been provided with the 1st Interim report for review and approval.

Motion:
 Second:
 Vote: Ayes: Nays: Abst.:

- i. Item: Approval of the Audit
 Presenter: Kimberleigh Kopp
 Recommended Action: Approve
 Background: NUA HSISOC, the Central Office, NU and CSMC have worked with Squar Milner in the preparation of our annual audit. The Board has been presented the audit for review.

Motion:
 Second:
 Vote: Ayes: Nays: Abst.:

VI. Closed Session
 a. None

VII. Adjournment